

FALL 2019

Section 70/7A
MWF_1-1:50pm

Monroe Community College



Look inside for policies on:

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Course Description & Required Materials

English 101 is designed to help students develop the skills necessary for college writing.

ENG 101 is a “course emphasizing college-level, source-based writing (summary, analysis, synthesis, research), with special attention to critical reading and thinking skills. Students will draft, revise, and edit multiple thesis-driven essays. They will also study and practice argument and persuasion” (*MCC College Catalog*).

Required Texts

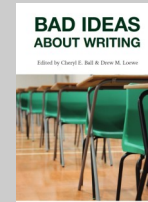
- Ball, Cheryl E. and Drew M. Lowe. *Bad Ideas About Writing*. OER. West Virginia University Libraries, 2017.
- Johnston, Angelique. *Spiral Handout Booklet*. Monroe Community College, 2019.**

**This will be handed out on the first day of classes or collected at the Professor's office.

Writing is a mental exercise, and like any exercise, it takes strength, energy, and persistent hard work.

Materials

- Computer with a word processing program
- Regular Internet access
- Dedicated folders for handouts, papers, homework, and drafts
- Notebook for notes



Contact Info

Professor: Angelique Johnston

Office: 5-539

Office Hours: MTWRF 10-11;

& by appointment

Phone: 292-3270

Email:

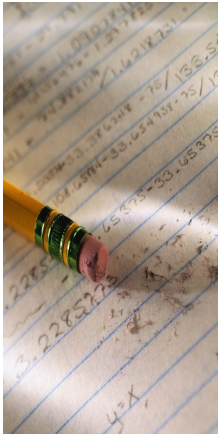
AJohnston@monroecc.edu **

**This is the best way to reach me.

Welcome!

I am looking forward to our time together this semester as I watch your writing grow over the course of this term. I am sure that you are all starting out as hardworking and considerate students no matter what your personal interests, varied backgrounds, opinions, and ability levels. I trust that everyone is here to learn together; in doing so, we start on a foundation of respect for one another at all times.

For further information on MCC's policies on classroom civility and the Honor Code, please see MCC's current course catalog and student hand book online at www.monroecc.edu/depts/mcchome/catalogtoc.htm.



Assignments: Homework & Papers

Real world writers join conversations every day—in newspapers, journals, online blogs, and scholarly publications—to add their voice to the mix. How will you add your voice to the mix?

In College Composition, we'll compose with and about sources we read. Reading and writing go hand-in-hand as means of expression about our developing thoughts, feelings, and values. They help us navigate a world of ideas and details and determine who we are and where we're going in the world.

Anne Kress, in her collaborative textbook *Next Text*, notes that “Reading as a writer is a messy enterprise when done right. Students must get in there and muck about to figure out how and why a piece works.” In this course we'll spend time doing just that—getting involved in our reading, asking questions, thinking about what we read, and comparing other people's ideas, experiences, and research findings to our own. When reading and writing work together, we sharpen our minds.

To get the best writing possible, we'll take time and energy working on reading and

annotating essays and completing quote integration practices, summaries, and analytical paragraphs. These will make up part of your **Homework** assignments. The other part of your homework will include prewriting, drafting, and revising exercises and process reflection to help your essay writing become as clear, complete, and complex as it can be. These assignments are due in class, used that day, and graded online.

While your homework and drafts will show all the work that goes into creating a formal paper assignment, each **formal paper** itself will show the polished final product and will include the following:

1. a **Summary** and response;
2. a **Rhetorical Analysis**;
3. a **Multiple-Source Synthesis Essay** that involves outside research and includes an Annotated Bibliography, Outline, and Oral Presentation.

Final papers should display coherence, unity, thesis development, proper documentation, and thoughtful organization

and development. College Composition papers will be thesis-driven college-level essays based on integrated academic source material.

All essays will exhibit extensive efforts in revision including in-class draft changes, peer review, and editing, as well as research, summaries, and proper Modern Language Association (MLA) documentation.

But don't forget that presentation is important, too; all essays done outside of class must be typed and double-spaced following MLA guidelines. Grammar and spelling should be thoroughly checked.

A **late essay** will be penalized $\frac{1}{2}$ a full letter grade each calendar day (including weekends) that it is late.

Myth:
Passing this course proves you have mastered English.
Reality:
Passing is one step in your lifetime of writing. Enjoy the journey.

—Mel Bauman,
Ideas & Details



Participation & Quizzes

This course is designed as an **active seminar**; this means there is an expectation that you come to each and every class having read the materials and done your assignments, so that you are ready to contribute to our discussions, group projects, and writing.

I will give quizzes on reading comprehension periodically; this policy will change to frequent or daily quizzes should it come to my attention students are unprepared. **I understand “unprepared” to mean coming to class with neither the required materials nor completed homework assignments; un-preparedness earns a daily grade of zero, and may result in an individual’s immediate dismissal from class, which counts as an absence.** On the other hand, questions on the readings and concepts we cover show above average participation; they are heartily welcomed and encouraged.

You will have an opportunity to reflect on your class commitment in a process reflection piece due online. Instructions will be given in class to complete this writing task.



Inquiry Theme

The writing we’ll do this semester will focus on argument and inquiry. We’ll work on writing assignments, readings, homework projects, and papers with an eye on developing new perspectives on experiences and cultures. We’ll read, write, and research as in any other first semester composition course. We’ll have the reading, writing, and research processes at our disposal, to use as tools to uncover and learn something new about our global community, such as Poverty, Health, Crime, Conflict, Education, Equality, and the Environment, centering around these important questions: **How do wrongful assumptions about writing impact our practice? What does it take to be convinced of something? Can we change the world?**

We’ll create a comprehensive summary and response to a text, move into an analysis of video excerpt, synthesize what we know of a global crisis, and compile a research paper that advocates or disagrees with one specific solution’s plan to solve a problem.

Human Expression is a cracked kettle on which we tap crude rhythms for bears to dance to, while we long to make music that will melt the stars.

—Gustave Flaubert



Attendance Policy

Regular attendance of classes is expected. Any absence or lateness affects your performance in this course. The English/Philosophy Department of MCC supports a rigorous attendance policy that enables students to be fully active in and prepared for their classes. Missing more than four (4) classes for a MWF class, three (3) for a MW or TR class, or two (2) for a once-a-week class may negatively impact your grade, possibly resulting in an “F” for the course. Moreover, your professor reserves the right to maintain a collegial and professional learning environment. Anyone compromising this environment in any way may be dismissed from class.

Please see the MCC Catalog for more on the college’s attendance and withdrawal policy. Should you decide to withdraw from this course, you are advised to consult with a financial aid advisor first.

If you have to miss a class, it is your responsibility to contact me, in advance, about the reason (religious holiday, illness) for the

absence and to make arrangements to turn in work that is due. **Please note that you are responsible for all assigned work for any class regardless of whether your absences are excused or not**, and unexcused absences can result in a lowered grade or outright failure, regardless of whether the assigned work was completed. If you have any further questions, please contact me.

Please be aware that attendance in good faith includes coming to class on time. **Three instances of arriving late to class constitutes an absence.** Un-excused lateness, like absences, will also result in a deduction of your grade, and can lead to outright failure of this course.

Perfect attendance is a way to show your commitment to that growth and will be rewarded. Any student who achieves Perfect Attendance (not one absence the entire term) along with satisfactory academic progress in the course, will receive 2 extra credit points on their final GPA.



Withdrawal Procedures

Regular class attendance is one of the most important contributing factors to your academic success. Missing classes may have an academic consequence as outlined in your course syllabus. In addition, failure to attend class may impact scholarships, grants, loans, veteran affairs status, satisfactory academic progress (SAP), participation on athletic teams, eligibility to live in campus housing, and, most significantly, financial aid assistance.

MCC is transitioning to a model where faculty members will be reporting student attendance through Blackboard. For the fall 2019 semester, students who miss a number of classes may receive automated messages from the Starfish Early Alert system. These messages will alert students if they miss more than 10, 20, and then 30 percent of the class, and they will advise students about course withdrawal from a class if they miss 30 percent of the class. However, it might be important for you to consider withdrawing before this point. If you anticipate missing class, please keep in regular communication with your instructor as specified in your syllabus. Also, please regularly review the record of your attendance in Blackboard and contact your instructor promptly if you note any possible discrepancy.

If a student determines that they will be unable to complete courses in which they are currently enrolled, it is the students’ responsibility to initiate procedures leading to a formal withdrawal (“W”) in order to avoid a failing (“F”) grade. Students who need assistance in completing this process should contact the Registration and Records Office. For official withdrawal procedures at MCC, see the current Catalog and Student Handbook, available online at www.monroecc.edu/depts/mcchome/catalogtoc.htm.



Oral Presentations

Part of our course involves an oral component. Your oral presentation will be an extension of your preparations for your last paper in the course.

Oral presentations are an opportunity to practice public speaking and share with our class what you have learned about your subject. Our class presentations will be timed, rehearsed exhibitions of your argument paper topic that will include sharing your research. More specific guidelines and details will come later in the course.



Office Hours

During the term, I will hold regular office hours. I wholeheartedly encourage you to take the initiative to attend. During this time, we can discuss your academic concerns on an individual basis. I will assign specific tutorial dates to meet with all students individually at least once during the term. This meeting will be required.

Although you are not required to attend office hours regularly, finding time to come to my office during these hours (or scheduling an appointment with me if these times conflict with your schedule) beyond the required sessions shows dedication.

Make-up Policy

It is your responsibility to hand in work that is due in a timely manner for all assigned work in this course.

For extenuating circumstances such as a family or medical emergency, I will allow make-up work at my discretion. It is necessary that you speak with me in person, procure required documentation, and discuss a plan of action to continue satisfactory progress in the course. Make-up work that has not been previously approved will not be accepted.

Online Component

This section of ENG 101 is web-enhanced. What this means is that you'll have the opportunity to go online to our course via Blackboard. You can access our course by going to MCC's online learning link at: <http://www.monroecc.edu/depts/distlearn/index.htm>. There, you can sign in and see the syllabus, course schedule, my contact information, and all the handouts and assignments for each class meeting. There are even helpful links to online supplementary material. Regularly going online is a good way to keep updated and stay on top of the course. You can print materials should you miss a class and get necessary information to stay organized. All our papers and homework assignments will be due in drop boxes at times specified in the course schedule. See the "Web-enhanced" handout for more information on signing in online.



Writing and
rewriting
are a
constant
search for
what it is
one is
saying.

-John Updike

Grades



In order to successfully complete this course, it is expected that you complete and pass all major written assignments. Any student failing to hand in any of the assigned essays, oral presentations, or any in-class or homework assignments is in danger of failing the course and may be recommended for withdrawal from the course.

Here is the breakdown for our course:

- Homework: lowest grade dropped 20%
- Paper #1: Summary and Response Essay 20%
- Paper #2: Rhetorical Analysis Essay 20%
- Paper #3: Multiple-Source Synthesis Essay with research, Annotated Bibliography, Outline, and Oral Presentation 20%
- Participation & Attendance* 20%

**Includes preparedness, attendance, and participation for class and conferences.*

**Each un-excused absence results in a deduction of one letter grade here.*

Grades for formal papers are given based on **criteria and standards for college-level writing**. Grade rubrics for formal papers, homework assignments, and participation are available on BLACKBOARD.

Good writers define reality; bad ones merely restate it.
—Ed Albee

| Numerical Grade | Letter Grade |
|-----------------|--------------|
| 94 – 100 | A |
| 90 – 93.9 | A- |
| 87 – 89.9 | B+ |
| 84 – 86.9 | B |
| 80 – 83.9 | B- |
| 77 – 79.9 | C+ |
| 74 – 76.9 | C |
| 70 – 73.9 | C- |
| 67 – 69.9 | D+ |
| 65 – 66.9 | D |
| 64 | D- |
| 0 – 63.9 | F |



Parties last one night; your grades last a lifetime.
—Mel Bauman, *Ideas & Details*

Course Learning Outcomes

Students successfully completing this course should be able to:

- **Summarize** sophisticated texts.
- **Analyze** and **critique** persuasive texts.
- **Support** a well-articulated thesis statement by **integrating information** from source material.
- **Locate and evaluate** a variety of **sources** as potential support material in a written essay.
- **Use** standard documentation style for source-based writing.
- **Exhibit** proficiency in practices of standard written English (such as grammar, mechanics, and style).
- **Identify** areas of weakness in their own written work, and revise for improvement.
- **Demonstrate** basic oral communication skills.



Student Responsibilities

- Show up to class.
- Be on time.
- Be prepared with class assignments.
- Speak with respect and thoughtfulness at all times.
- Participate heartily and share your mind.
- Come to class ready to work, to connect on a personal level to the ideas in class, and to engage with academic maturity.
- Visit MCC's Writing Center, Library, and many other Learning resources.
- Be proficient in a word processing program and email or find someone on campus to help you get up to speed with these essential skills.
- Push yourself to discover more than you already know about yourself and your writing.



Professor Responsibilities

- Show up to class.
- Be on time.
- Be prepared with class assignments.
- Speak with respect and thoughtfulness at all times.
- Participate heartily and share my mind.
- Come to class ready to work, to connect on a personal level to the ideas in class, and to engage with academic maturity.
- Alert students to campus resources such as the Writing Center, Library, and Learning center.
- Return graded work in a timely manner.
- Be available during office hours and via email for questions and/or paper concerns.
- Be a writing coach to help push you to discover more about your writing.

Note: Neither audio nor video recordings of the instructor or the class can be made without the explicit prior written permission of the instructor.

Emergency Closings & Class Cancellations

If the college is **closed** due to inclement weather or some other emergency, all Rochester area radio and television stations will be notified no later than 5:30am, or in case of a mid-day decision, no later than 3:00pm. In addition, the home page on the MCC website (www.monroecc.edu) will display a message indicating the College is closed or classes are cancelled. Please do not call the College to avoid overloading the telephone lines.

In the event of an **emergency**, such as a campus evacuation or closure, severe weather alert, fire in a building, hazardous material incident, etc., where time-sensitive, proactive actions need to be communicated, the **SUNY NY-Alert** system will be utilized to provide immediate notification to all MCC students and employees who have opted to receive such alerts. Those who sign up for SUNY NY-Alert can choose to receive emergency messages via a variety of communication technologies, such as e-mail (college and/or personal accounts), and audio and/or text message to a campus, home or cell phone, fax, etc. For more information on SUNY NY-Alert, including how to sign up, please visit <http://www.monroecc.edu/depts/pstd/NYAlert.htm>.

Class cancellation information is available daily on the web or through the telephone. Simply go to the MCC website (www.monroecc.edu) and under the “Quick Links” window on the homepage, click on “Class Cancellations.” Class cancellation information is also available by dialing 292-2066; press “1” for the Brighton Campus and “2” for the Damon Campus. If possible, please use the web as there could be delays in the voice recordings based on the number of cancellations.



Writing is a struggle against silence.

—Carlos Fuentes

Special Concerns

I would appreciate hearing from anyone in this class who has a special need which may be the result of a disability. I am reasonably sure we can work out whatever arrangement is necessary. See me after class, or during office hours, as soon as possible.

Writing Component

All English and Philosophy classes, including this one, are Writing Intensive (WR). In WR courses, students have the opportunity to learn course content through formal and informal writing assignments. To find out more about WR courses at MCC, consult your student handbook or visit the Writing Across the Curriculum website at <http://www.monroecc.edu/depts/wac/>.

Cell Phone Policy

Cell phones are a convenience, great for emergencies, and a part of our current day-to-day world. While there may be a time that an emergency arises—hospitalization, child sick from school, flood, etc—there are also times that cell phones should not be in use. I expect that you take your time in the classroom seriously enough to turn off your cell phones. If there is an emergency scenario that you feel you may need to address, please see me before class. Class interruptions for casual cell phone use and texting for non-emergency scenarios is unacceptable and you may be asked to leave class and take an absence for inappropriate cell phone use.



Notice of Non-Discrimination

Monroe Community College prohibits discrimination based on race, color, religion, sex, sexual orientation, pregnancy, familial status, gender identity or expression, age, genetic information, national or ethnic origin, physical or mental disability, marital status, veteran status, domestic violence victim status, socioeconomic status, criminal conviction, or any other characteristic or status protected by state or federal laws or College policy in admissions, employment, and treatment of students and employees, or in any aspect of the business of the College.

Inquiries regarding the application of Title IX and other laws, regulations and policies prohibiting discrimination may be directed to Kristin Lowe, Esq., Title IX Coordinator, (585) 292-2108 or klowe5@monroecc.edu OR Melissa Fingar, Esq., Assistant Title IX Coordinator, (585) 292-2117 or mfingar@monroecc.edu.



Military Service

If you are currently in the military and are required to report to duty or drill which will require missing class(es), please contact your professor as soon as possible to establish a make-up plan. If you get orders for deployment or are called up for extended training, please bring copies of military orders to Veteran Services to retroactively drop you from your courses. MCC has many resources and services available for our veteran and active military students including:

Veterans Office (3-108): Advisors for veteran educational benefits, military transcript review, academic advisement, and other concerns are available for walk-in services M-F 8:45 am – 4:45 pm or can be emailed directly to veterans@monroecc.edu. Appointments can be made at 585-292-2248. Other Veteran Service providers from VA Health and VOC are available on select days.

MCC's Veterans Services Website (<http://www.monroecc.edu/depts/veterans/>): provides information regarding veteran benefits/GI Bill, financial aid, scholarships, advising, community health and counseling resources, etc.

Veterans Resource Center (2-304): This room is located on the third floor of the library (Brighton Campus) and is for use solely by veteran and active military students. Study space, laptops, printer access, and veteran resources are available.

Veterans Club: Student group focused on connecting military students with each other, helping to transition veterans into the academic setting here at MCC, as well as perform outreach to the Rochester community and its Veterans. *Contact: Eric Wheeler ewheeler@monroecc.edu.*

CompeerCorp: This is a peer program that matches Veterans with other veterans in supportive relationships. *Contacts: Heather Williams hwilliams@monroecc.edu or Mike Buckpitt (585) 546-8280, ext. 207.*

STARS Certified Faculty, Staff, and Administrators: Individuals who have attended a series of educational sessions focused on how to best serve and assist military students may display a "STARS Certified Veteran Friendly" sticker in his or her workspace. *Contacts: Eric Wheeler ewheeler@monroecc.edu or Holly Wheeler hwheeler@monroecc.edu.*

The best predictor of college success is effort. Not IQ, not the college you attend, not your SAT scores, age, sex, or race.

–Mel Bauman,
MCC Retired
Professor
Emeritus



Campus Resources

Library

The library at MCC is a very valuable local resource. Get to know it! Visit often and check out all they have to offer. See them on the web at: www.monroecc.edu/depts/library/lvg.htm.

The NEW Tutoring and Academic Assistance Center (TAAC)

Monroe Community College has a consolidated Tutoring and Academic Assistance Center to provide services to students in 11-211 on the Brighton Campus and the Learning Commons on the Downtown Campus. We also offer a number of Learning Centers at Brighton (for example, Accounting, Math, Psychology, Writing, the Electronic Learning Center, etc.) and at the Downtown Campus' Learning Commons (tutoring services, library services, student technology use/services, and academic testing services). Learning Centers are staffed with instructional personnel and may be equipped with computers and software to assist students. It is recommended that students use the Learning Centers to get additional help with concepts learned in the classroom and with their homework. Please refer to your MCC student email to review your referral and objectives for your use of the Learning Center(s). See www.monroecc.edu/depts/elc/index.htm for more information.

Single Stop

With Single Stop at MCC, we connect MCC students and immediate family members to free and low-cost community resources and services, including assistance with food benefits, transportation, child care, health care and tax preparation. We're here to help you apply for and receive benefits to meet your daily living expenses and other needs. All services at MCC are free and centralized in one office so you can have fast, personalized and confidential assistance. See <http://www.monroecc.edu/organizations/singlestop/>

Plagiarism & Academic Dishonesty

Submitting someone else's work or ideas—as your own—is plagiarism and will result in immediate referral to the English Department Chair. Any student who fails to give credit for ideas or materials that are taken from another, either verbatim or in paraphrase, is guilty of plagiarism. This includes not only essays, but all writing drafts and assignments. The student will automatically receive a failing grade for the assignment and is at risk for course failure and college judicial action. Such behavior is taken seriously in college. For more information, please read the current MCC Catalog and Student Handbook.

Since plagiarism is not limited to research papers, any assignment—whether it's a

journal entry, a draft of a paper, or a homework or class assignment—needs to follow the same guidelines of academic honesty. Following honesty guidelines encourages a positive intellectual environment of integrity, while both plagiarism and academic dishonesty deter from the open and trusting environment necessary for academic inquiry and development.

With that said, research papers can be difficult, and the lines between appropriate and inappropriate citation can be confusing. Sticky situations can arise when we begin to incorporate other people's ideas and materials into our own work. Knowing how to incorporate outside materials is an integral step in becoming a scholar. To aid in the process of academic growth, ENG

101 is designed to teach, among many other skills, legitimate source documentation. I am sure most of you have encountered citation practices before this term, and we will continue that process in this course when we look more closely at various methods for citing sources and integrating quotations and scholarly materials. *I encourage you to come to me with any questions if at any time you are unsure about practices or policies regarding plagiarism and academic dishonesty.*

Moreover, I hope you will experience in this course, and other courses, that discovering the ideas of published scholars and considering how they relate to your own thinking can be invigorating and exciting. All teachers hope to encourage such intellectual discovery and dialogue.

